

How to Register for Walking for Water 2023

1) You can register either at:

- a) The Event Landing page - [HERE](#) - go to the “Join the Walk” Button
- b) Can use this [LINK](#) which takes you to the Registration pop-up.

2) Registration (2 Screens)

a) Screen 1 -

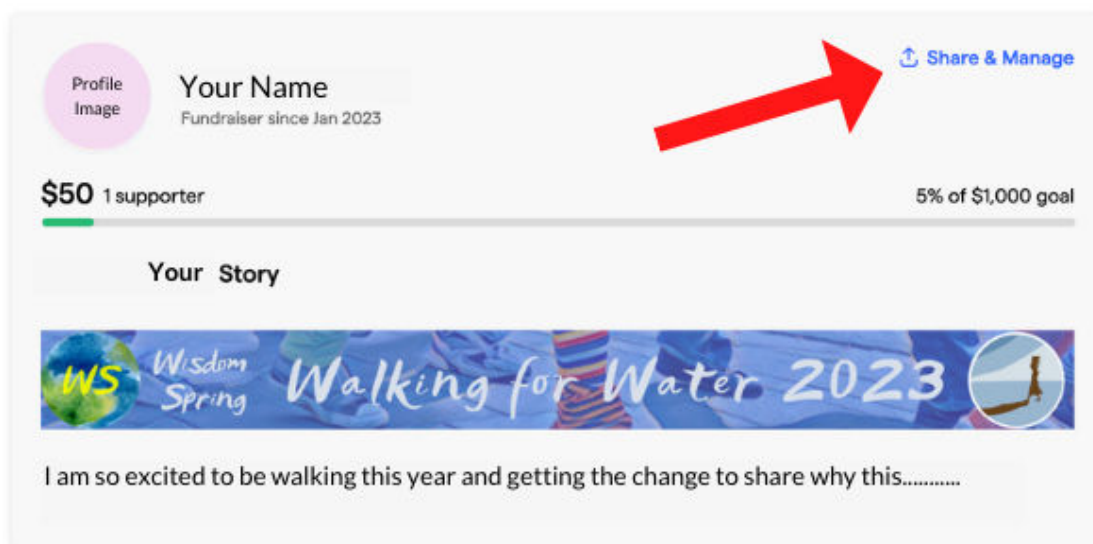
- Personal info: Enter your name, email address and phone number. You can also add an image for your profile picture.
- Create a password - make sure to write it down since you will need it. .

b) Screen 2 -

- Set your personal fundraising goal - we encourage a minimum of \$100.
- Story - there is a text box to add why you are walking. This is only a basic text box and once you are registered you will be able to add more details - like photos - so you might want to wait on this step.

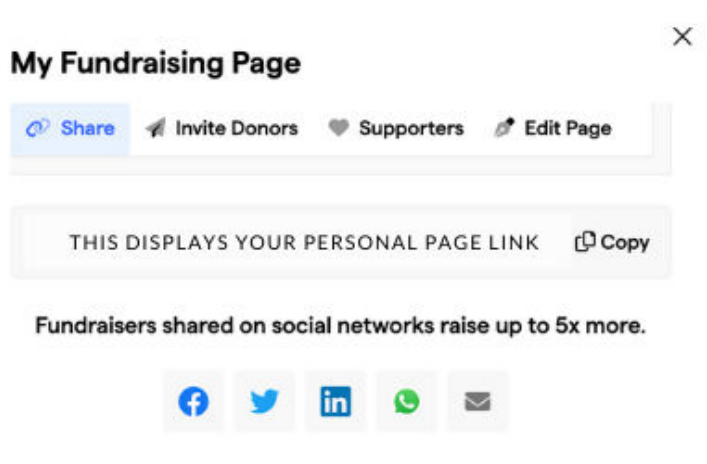
3) Personal Fundraising Page

- a) When you first register it will immediately log you into your Personal Fundraising page. It looks similar to the Main Landing page but towards the top there is a content box where you can add more to your story and get links to invite sponsors to support you.

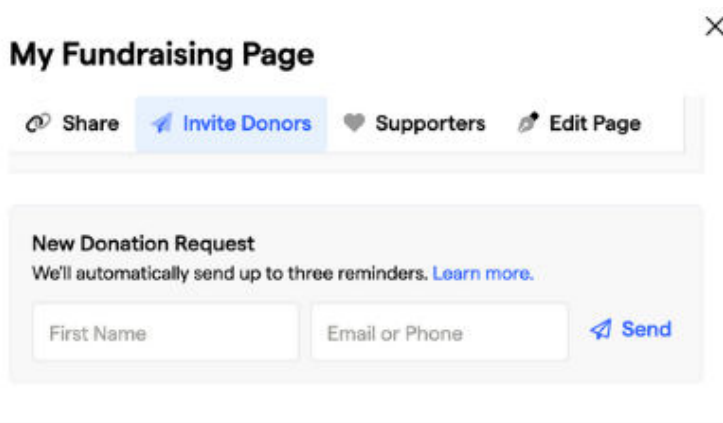


- b) At the top right you will see “**Share & Manage**”. If you click here it presents you with a pop-up box that has several choices:

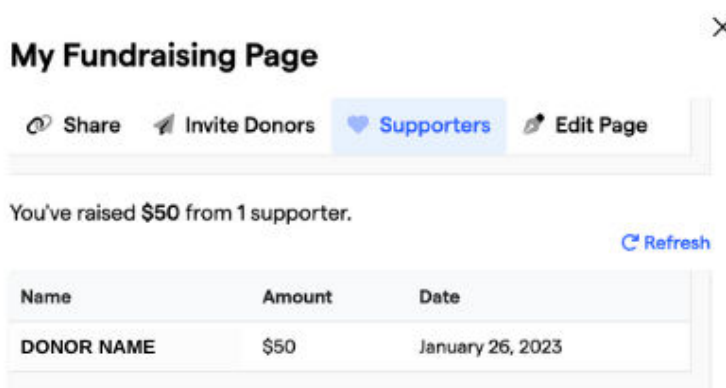
c) Choice 1: Share - this is a link to your fundraising page that you can share with supporters. This way when they donate it preloads your profile and assigns donation to you.



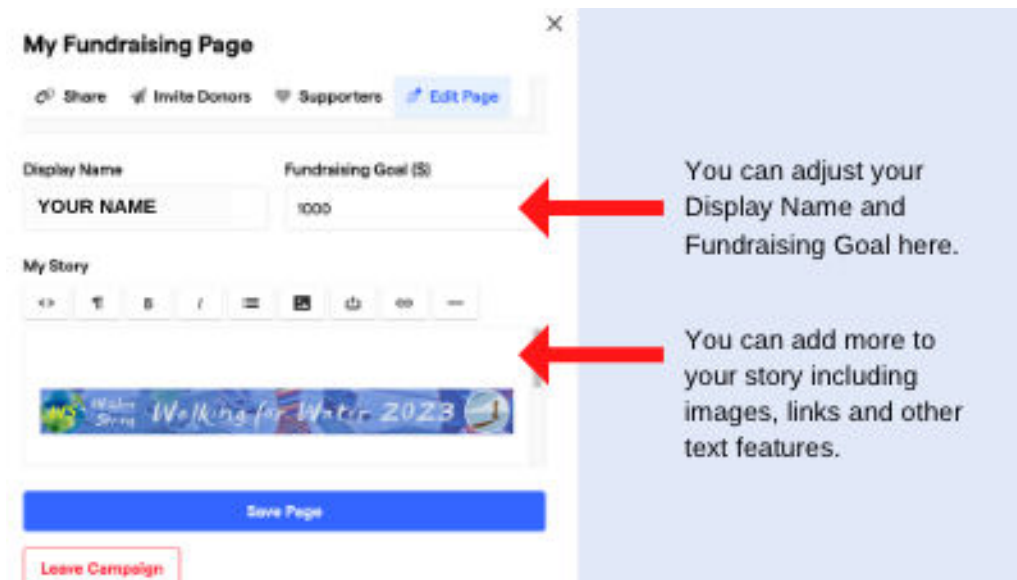
d) Choice 2: Invite Donors - this is an option to send an email or text message to a possible supporter.



e) Choice 3: Supporters - this will list all the people supporting your fundraising goal.

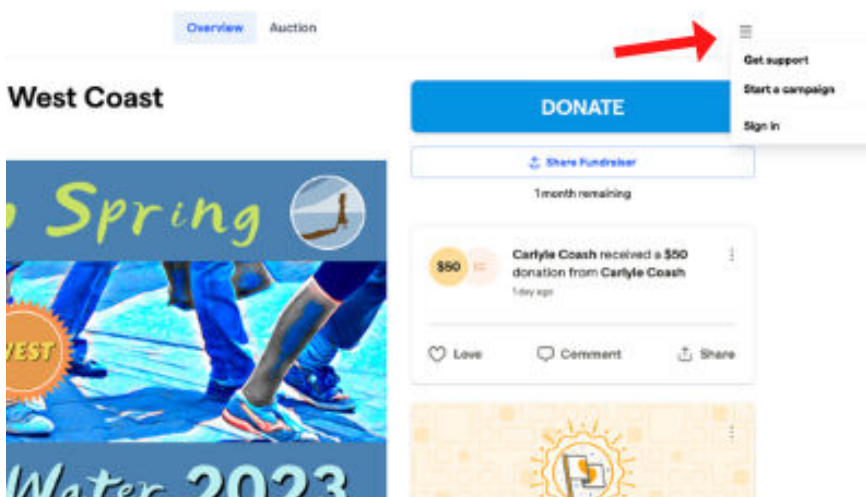


f) Choice 4: Edit Page - this gives you options to change your screen name, personal goal and a chance to add to your personal story. The text editor has more features so you add photos, links, etc.



4) Logging into Page

- a) Go to the Event Landing Page
- b) Up at the top right of the page are three stacked lines - like pancakes.
- c) Click there and you will see "Sign-In" as well as support link.
- d) You can also login from GiveButter's main site as well.



NOTE: When you log back in after the initial set-up, the system closes your personal info window - the one with **"Share and Manage"**. Simply find your Profile Icon under Team Members and click it. Your personal window will open.